

DIAMOND GEEKS®

24 Hour Computer Solutions

Authorized IT Schedule 70 GSA Catalog

Contract Number: GS-35F-0228V

February 12, 2009 through February 12, 2014

Pricelist date Thursday, March 10, 2011



Diamond Geeks Corporation
8210 Crestwood Heights Drive, Suite 519
McLean, VA 22102-3143
www.diamondgeeks.com

**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST**

GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY, EQUIPMENT, SOFTWARE AND SERVICES

SIN 132-51 – Information Technology (IT) Professional Services

- (FPDS CODE D301) IT Facility Operation and Maintenance
- (FPDS CODE D302) IT Systems Development Services
- (FPDS Code D306) IT Systems Analysis Services
- (FPDS Code D308) Programming Services
- (FPDS Code D310) IT Backup and Security Services
- (FPDS Code D311) IT Data Conversion Services
- (FPDS Code D316) IT Network Management Services

NOTE 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

NOTE 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

NOTE 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

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8210 Crestwood Heights Drive, Suite 519
McLean, VA 22102-3143
P.800.930.4334 | F.800.930.0785
gov@diamondgeeks.com
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CONTRACT NUMBER: GS-35F-0228V

PERIOD COVERED BY CONTRACT: February 12, 2009 through February 12, 2014

General Services Administration Federal Supply Service

Pricelist current through Modification # TBA, dated TBA.

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>

INFORMATION FOR ORDERING ACTIVITIES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage! on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage! and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

The Geographic Scope of Contract will be domestic and overseas delivery.

The Geographic Scope of Contract will be overseas delivery only.

The Geographic Scope of Contract will be domestic delivery only.

For Special Item Number 132-53 Wireless Services ONLY, if awarded, list the limited geographic coverage area:

2. Contractor's Ordering Address and Payment Information

Diamond Geeks Corporation
8210 Crestwood Heights Drive, Suite 519
McLean, VA 22102-3143
P.800.930.4334 | F.800.930.0785
gov@diamondgeeks.com
www.diamondgeeks.com

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Tel:(703) 869-9553

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

3. Liability For Injury Or Damage

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office

Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule
Block 16: Data Universal Numbering System (DUNS) Number: **82-5277515**
Block 30: Type of Contractor – **B. Small Business**

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - **No**_____

Block 36: Contractor's Taxpayer Identification Number (TIN): **16-1759571**

4a. CAGE Code: **521B3**_____

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB Destination

The Contractor shall conform to FOB Destination requirements at the request of the ordering agency.

6. Delivery Schedule

a TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	30 Days and as negotiated for each task order.

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. Discounts

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. **Prompt Payment: 1% @15** days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity (**none**)
- c. Dollar Volume (**none**)
- d. Government Educational Institutions (**2% @15**)
- e. Other (**none**)

8. Trade Agreements Act of 1979, as amended

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. Statement Concerning Availability of Export Packing: (Not Applicable)

10. Small Requirements:

The minimum dollar value of orders to be issued is \$500.

11. Maximum Order

(All dollar amounts are exclusive of any discount for prompt payment.)

- a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:
Special Item Number 132-51 - Information Technology (It) Professional Services

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information

Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations and as negotiated for each task order. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

Please reference: www.fccs-llc.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

(a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

(b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services and Special Item Number 132-52 Electronic Commerce Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services-Fixed Price (AUG 1996) (Deviation - May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection-Time-and-Materials and Labor-Hour (JAN 1986) (Deviation - May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation - May 2003) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

"Contractor" means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

"Contractor and its affiliates" and "Contractor or its affiliates" refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An "Organizational conflict of interest" exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor's or its affiliates' objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II - Feb 2002) (Deviation - May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II - Feb 2002) (Deviation - May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Numbers 132-51. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

b. Pricing for all IT Services shall be in accordance with the Contractor’s customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

The following is an example of the manner in which the description of a commercial job title should be presented:

EXAMPLE: Commercial Job Title: System Engineer

Minimum/General Experience: Three (3) years of technical experience which applies to systems analysis and design techniques for complex computer systems. Requires competence in all phases of systems analysis techniques, concepts and methods; also requires knowledge of available hardware, system software, input/output devices, structure and management practices.

Functional Responsibility: Guides users in formulating requirements, advises alternative approaches, conducts feasibility studies.

Minimum Education: Bachelor’s Degree in Computer Science

Appendix 1 **IT Service Descriptions**

IT Services Overview

- Services include System Development Life Cycle Services including IT Consulting, Systems and Information Engineering, System Design and Development, Programming, Software Life Cycle Management, Technical Support and Other IT-related Services
- Services include Integration Services including Planning, Development, Installation and Acceptance, Interoperability Verification, System Conversion, User Training, IT Security, Cyber Security
- Services include Network Services including LAN, WAN, MAN Planning, Design, Engineering, Implementation, Testing and Operations
- Services include Facility Operation and Management Services
- Services include Information Retrieval Services

Appendix 2

Labor Category Requirements and Descriptions

NUMBER, LABOR CATEGORIES, EDUCATION AND YEARS OF EXPERIENCE

No.	Labor Categories	Education	Experience
001	Applications Systems Analyst/Programmer	BA/BS	5
002	Cable Installer	HS	3
003	Call Center Analyst	HS	3
004	Call Center Supervisor	HS	4
005	Consultant	MS	5
006	Curriculum Developer	BA/BS	2
007	Customer Service Specialist	BA/BS	2
008	Graphic Design Specialist	BA/BS	2
009	Help Desk Supervisor	BA/BS	6
010	Communications Network Manager	BA/BS	10
011	Network Technician	HS	2
012	Operations Systems Security Specialist	BA/BS	6
013	Quality Assurance Specialist	BA/BS	2
014	Software Design Engineer	BA/BS	5
015	Systems Integration Engineer	BA/BS	5
016	Technical Expert	MA/MS	10
017	Program Manager	BA/BS	7
018	Systems Engineer	BA/BS	*
019	Information Engineer	BA/BS	10
020	Software Engineer	MA/MS	8
021	Software Architect	MA/MS	10
022	Computer Security Specialist	BA/BS	7

023	Database Architect	BA/BS	5
024	Applications Systems Analyst/Programmer	BA/BS	2
025	Administrative Support	HS	3
026	Help Desk Support	HS	3
027	Installer	HS	3
028	Network Engineer	BA/BS	3
029	Project Manager	BA/BS	3
030	Technician	HS	2

Education/Experience Substitutions

The following presents the allowable substitutions based on education and experience:

- Four (4) years' experience (in addition to minimum experience requirements) may be substituted for a Bachelor's degree.
- Two (2) years' experience (in addition to minimum experience requirements and Bachelor's degree) may be substituted for a Master's degree.
- Two (2) years' experience (in addition to minimum requirements and Master's degree) may be substituted for a Ph.D.
- For categories where a Bachelor's degree is required, a Master's degree may be substituted for two (2) years' experience; or a doctoral degree may be substituted for three (3) years' experience.
- Successful completion of each course in specialized or emerging technology may be substituted for one year of experience.
- Certificates or Associates degrees in technology can substitute for BA/BS requirement only in the case of the Graphic Design Specialist.

Labor Category Descriptions

001.Applications Systems Analyst/Programmer

Minimum/General Experience: 5-8 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Formulates and defines system scope and objectives. Prepares detailed specifications for programs. Designs, codes, tests, debugs and documents programs. Provides assistance in the formulation and definition of system scope and objectives, as well as, the preparation of detailed specifications for programs. Works in all phases of applications, systems analysis, and programming activities. Provides guidance and training to less experienced analysts/programmers. Reports findings of analysis, as well as verifies the findings of less experienced analysts/programmers in order to assure that detailed specifications are adhered to.

002. Cable Installer

Minimum/General Experience: 0-8 Years

Minimum Education: High School Diploma

Functional Responsibility:

- Installs or oversees installation of telephone, coaxial, and fiber optic cables, including vertical and horizontal cable pairs to the desktop. Locates and diagnoses signal transmission defects using various test equipment and visual inspection. Uses tools and related test equipment, ground power equipment, and pressure equipment. Prepares necessary reports. Communicates effectively with technical and management personnel.

003. Call Center Analyst

Minimum/General Experience: 3-5 Years

Minimum Education: High School Diploma

Functional Responsibility:

- Must be able to communicate at a level necessary to solicit and explain information to call in requests. Provides first line support to computer customers with questions regarding account administration, distribution of software and documentation, system and network status, and problem entry via problem tracking tool. Handles routine tasks with no assistance, general instructions on new assignments. Applies job skills and company policies to complete a wide range of tasks.

004. Call Center Supervisor

Minimum/General Experience: 3-5 Years

Minimum Education: High School Diploma

Functional Responsibility:

- Supervises and monitors day-to-day activities of hourly Customer Service Representatives. Excellent verbal and communication skills are required. Must be able to communicate at a level to solicit or explain information that is not highly complex or technical, and/or composes correspondence and/or reports.

005. Consultant

Minimum/General Experience: 5-9 Years

Minimum Education: Masters Degree

Functional Responsibility:

- Working directly with customer management, applies highly advanced principles, theories and concepts that contribute to sustained technical excellence of solutions. Manages the technical output of other Consultants, or works independently on unstructured problems and issues involving multivariate factors based on factual or hypothetical data-solution may be innovative or original in nature. Defines leading edge concepts for planning, deployment, operation and/or enhancement of advanced telecommunications networks. Guides others on solution paths for resolving problems. Assesses technical and cost impact of military versus commercial functional requirements on options. Establishes technical recommendations in situations where customer has conflicting advice. Provides functional guidance, supervision, technical support, training and quality assurance/quality control to lower level personnel. Supports senior staff as required and ensures customer requirements and project milestones are met.

006. Curriculum Developer

Minimum/General Experience: 2-9 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Formulates and defines system scope and objectives. Prepares detailed specifications for programs. Designs, develops, tests, debugs and documents programs. Experience developing content and storyboards for computer-based multimedia training, video scripts, audiotape scripts, or web-based training. Experienced using web-based technologies and has a thorough knowledge of XML, HTML, PhotoShop, Illustrator, Visual Basic, Java, and or other design and or developer-related applications, systems analysis and programming activities.

007. Customer Service Specialist

Minimum/General Experience: 2-9 Years

Minimum Education: High School Diploma

Functional Responsibility:

- Supervises and directs or participates in a help desk workgroup that provides customer service support activities. Tasks are performed at an advanced level. Interacts with clients via telephone and e-mail to resolve problems beyond the scope of junior staff members. Identifies solutions to requirements caused by changes in policy, system upgrades, or advances in technology. Coordinates the design, development, and testing of software to implement these solutions. Responds to client queries regarding network operation, registration, and security. Documents client questions and resolutions. Performs fault isolation in regard to customer utilization of the wide area network, applications or provisioning support. Establishes work procedures and tools in support of registration activities. Provides leadership, technical guidance and training to staff. Provides functional guidance, supervision, technical support, training, and quality assurance/quality control to less experienced personnel. Supports senior staff as required and ensures customer requirements and project milestones are met. Experience includes, but is not limited to, hands on experience with network usage, network access, assignment and allocation of IP network address space, and network security such as processing incident reports and maintaining ID/password lists; maintaining an internet or intranet web page using HTML and PERL; and maintains mail lists.

008. Graphic Design Specialist

Minimum/General Experience: 2-5 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Supports the development of all contract deliverables and reports by developing and updating graphics presentations to improve the quality and enhance the usability of these documents. Responsible for integrating the graphics generated with automated tools and the deliverable documents. He/she provides functional guidance, supervision, technical support, training and quality assurance/quality control to lower level personnel.

009. Help Desk Supervisor

Minimum/General Experience: 6-9 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Responsible for managing the activities and staff of the Help Desk. Ensures that all phases of help desk support are properly coordinated, monitored, logged, tracked and resolved appropriately. Surveys the market for new user-friendly software products, selects products and coordinates installation and implementation. Prepares procedures for documentation and training on these products for users. Surveys the market for personal computers, mini-computers and decision support systems to review applicability to the corporation. Responsible for security and issuance of accounts to access all corporate computers and databases. Manages on-site repairs and maintenance of the company's personal and Macintosh computers. Serves as primary contact between operating groups, finance and information technology. Motivates, trains, counsels and gives guidance to staff on administrative and technical matters. Supervisory and customer service experience is desirable.

010. Communications Network Manager

Minimum/General Experience: 3-5 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Responsible for supervising the operation and maintenance of communications network systems. General experience includes all aspects of communications networks. Schedules conversions and cutovers. Oversees network control center. Supervises maintenance of systems. Coordinates with all responsible users and sites and supervises staff.

011. Network Technician

Minimum/General Experience: 2-5 Years

Minimum Education: High School Diploma

Functional Responsibility:

- Monitors and responds to complex hardware, software, and network problems using a variety of hardware and software testing tools and techniques. Provides primary interface with contractor's technical support groups or provides internal analysis and support to ensure appropriate notification during outages or periods of degraded system performance. Provides LAN server support. Requires extensive knowledge of PC/LAN communications hardware and software in multi-protocol environment and network management software. May function as task lead providing guidance and training for less experienced technicians.

012. Operations Systems Security Specialist

Minimum/General Experience: 6-9 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Assists in providing technical knowledge and analysis of information assurance, to include applications, operating systems, physical security, networks, risk assessment, critical infrastructure continuity and contingency planning, emergency preparedness, security awareness and training. Also assists in providing analysis of existing system's vulnerability to possible intrusions, resource manipulation, resource denial and destruction of resources. Provides limited technical support and analysis to document organizational information protection framework, and supports policy and procedures preparation and implementation.

013. Quality Assurance Specialist

Minimum/General Experience: 2-5 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Responsible for development of project quality assurance plans and the implementation of procedures that conform to the requirements of the contract. Assists with presenting findings to project staff, line

management, and the customer as needed. Provides an assessment of how the project's development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. Has a strong knowledge of the contract requirements. Reports findings to project staff, line management, and the customer, as appropriate. Has experience more so as a Quality Assurance Lead with a strong knowledge of the requirements of the contract.

014. Software Design Engineer

Minimum/General Experience: 3-5 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Under limited supervision, performs tasks requiring knowledge of software applications and design functions. Performs software analysis, design, and test software specific to area of business. Requires detailed understanding of functionality and the ability to analyze and evaluate customer requirements and system incident reports. Provides fact-finding and research as required for the project. Determines system specifications, input/output processes and working parameters to meet business requirements and hardware/software compatibility. Directs the translations of functions to be automated. Coordinates design of subsystems and integration of total system. May lead and coordinate large software projects. Coordinates activities with the customer and provides input to project management. Provides input to documentation and recommends design changes and/or enhancements to systems. Is responsible for meeting goals within time constraints. Provides guidance to less experienced staff and may directly supervise staff. Exercises judgment within defined procedures and practices to determine appropriate action. Recommends solutions to problems related to software design. Normally receives no instruction on routine work, general instructions on new assignments. Contributes to the preparation and presentation of results to clients and the professional community. May provide software development cost and schedule estimates. May oversee design changes and/or enhancements to systems. Ensures design decisions are evaluated analytically and in a systematic manner in accordance with approved technical approaches. Responsible for designing, defining, and implementing system requirements for complex customer systems and/or preparing studies and analyzing existing systems. Ability to develop software specific to business area through all software phases: requirements, design, development, unit-test, system test, and alpha deployment.

015. Systems Integration Engineer

Minimum/General Experience: 3-5 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Designs, develops, and implements computer-communication networks that meet the customer's connectivity, throughput, and security requirements. Knowledge of data communications devices, services, software, protocols, and interface requirements. Experienced in using satellite, microwave, broadband, fiber optic, voice, and digital telecommunication systems. Integrates communications with computer systems to provide comprehensive, interoperable systems solutions. Applies telecommunications and computer engineering principles and theory to propose design and configuration alternatives. Evaluates existing communications systems to identify deficiencies and network performance issues. Experienced with the planning that must be undertaken to adequately define requirements, acquire, and implement converged voice, data, and video communications equipment and software. Analyzes network performance, usage, and traffic flows, accesses and interfaces, transmission techniques, and protocols to interface with computer systems and adjusts the implementation to meet performance requirements. Consults with users, managers, and staff to assist in ensuring that deficiencies and alternatives have been fully identified and that the solution meets requirements.

016. Technical Expert

Minimum/General Experience: 6-12 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Generally, this position requires general experience in information systems, including four years of specialized experience providing state-of the art solutions in information systems technology (or, if the particular area of expertise is new state-of- the-art technology, the specialized experience may be less than four years and more consistent with the age of the technology). Performs highly specialized and technical tasks associated with the most current and cutting-edge technologies. May serve as a technical consultant to a project or a number of projects dealing with area of technical expertise. Generally recognized as a leader in the industry in their area of expertise, sought out by others in their area of expertise for advice and guidance. Provides expert, independent services and leadership in specialized technical areas. Provides expertise on an as

needed basis to all task assignments. Provides expert advice and assistance in state-of-the-art software/hardware. Coordinates with contractor management and Government personnel to ensure that the problem has been properly defined and that the solution will satisfy the Government's requirement.

017. Program Manager

Minimum/General Experience: 7-12 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Manages and is responsible for the successful completion of all tasks in assigned program area including technical work, staff supervision, financial and business development activities. At this level, the position is typically responsible for managing employees both exempt and non-exempt and including one or more subordinate supervisors - working on multiple projects and tasks. Manages and is responsible for the successful completion of all tasks in assigned program area including technical work, financial and business development activities. Supervises assigned technical and administrative staff, including subordinate supervisors, and performs personnel actions including hiring and performance evaluation. Directs program activities to meet client and organization work objectives and serves as a liaison with clients to coordinate activities, negotiate tasks, and solve problems. Assures quality of program products, services, and deliverables, including participating in reviews, audits, and site visits. Performs business development activities, including the preparation and review of technical and cost proposals. Performs program financial management services, including financial analysis, budget and cost quote preparation, cost management, reconciliation, and profit enhancement. Coordinates and monitors sub-contractor activities and administers subcontractor deliverables and finances. Develops, reviews, and approves plans, schedules, consulting agreements and other program documents. Prepares and provides various reports and technical reviews to senior management as requested. Ensures compliance with relevant corporate and government policies and standards. Participates in special projects as required. Professional certification (PMP) required as necessary.

018. Systems Engineer

Minimum/General Experience: 2-20 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Strong test engineering and systems engineering skills; Customer oriented; Briefing skills; SDLC process; System requirements generation, Understanding of IBM Rational tools. Responsible for performing technical planning, system integration, verification and validation, cost and risk, and supportability and effectiveness analyses for total systems. Analyses are performed at all levels of total system product to include: concept, design, fabrication, test, installation, operation, maintenance and disposal. Responsible for ensuring the logical and systematic conversion of customer or product requirements into total systems solutions that acknowledge technical, schedule, and cost constraints. Performs functional analysis, timeline analysis, detail trade studies, requirements allocation and interface definition studies to translate customer requirements into hardware and software specifications.

019. Information Engineer

Minimum/General Experience: 5-12 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Responsible for approach to planning, analyzing, designing, and implementing applications within an enterprise. Management, administration, and support of technology infrastructure. Provides IE support to client. Authors and maintains IE documentation. Supervises and mentors IE team members. Plays a lead role in designing, building and maintaining information systems infrastructure. Responsible for management, administration and support of technology infrastructure. Advanced understanding of common IE technologies. Demonstrated experience in managing the implementation of information engineering projects and experience in systems analysis, design and programming using IE tools and methods. Proven managerial and supervisory skills. Demonstrated exceptional written and oral communications skills, including giving formal presentations to different audiences. Must demonstrate the ability to work independently or under only general direction. Applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. Develops analytical and computational techniques and methodology for problem solutions. Performs enterprise-wide strategic systems planning, business information planning, business and analysis. Performs process and data modeling in support of the planning and analysis efforts using both manual and automated

tools. Applies reverse engineering and re-engineering disciplines to develop migration strategic and planning documents. Provides technical guidance in software engineering techniques and automated support tools.

020. Software Engineer

Minimum/General Experience: 2-8 Years

Minimum Education: Bachelors Degree

Functional Responsibility:

- Software engineering, including the design, coding, testing, and documentation of computer programs. Also requires knowledge of the fundamental concepts, practices and procedures used in software engineering and applications and systems development. Participates in the design, development, analysis, and implementation of software operating systems and software application programs; works under general supervision; performs software operating systems and application engineering, including full life cycle design and development; works from specifications to develop and modify operating systems and software applications; participates in the design, coding, testing, debugging, and documentation of programs; participates in the definition of limited design specifications and parameters; assists engineers or analysts with the hardware/software integration of the application or utility into software operating systems; analyzes system architecture requirements; performs requirements acquisition and definition and data analysis; may customize purchased applications; performs technical and subject matter research on emerging technologies to determine impacts on application execution; analyzes and documents client needs and requirements; participates in the writing, modifying, and maintaining technical documentation and specifications such as user manuals, system documentation, and training materials; performs integration testing and support of various computer operating and/or network systems; troubleshoots and provides customer support for software operating system and application issues; maintains current knowledge of relevant hardware and software applications as assigned; participates in special projects as required. Designs, writes and tests computer programs or database development, expert knowledge of the principles, practices, and procedures used in all phases of full life cycle applications and systems development, engineering, programming, and analysis at a highly technical level. Participates in all phases of software operating systems and software application programs engineering, including design, analysis, and modeling at an expert level; establishes state-of-the-art techniques for designing, developing, modifying and troubleshooting highly complex software operating systems and applications architectures; defines complex design specifications and parameters; identifies and directs resolution of complex hardware/software interface issues; can serve as a subject matter expert on emerging technologies; directs the development of systems specifications and technical documentation; may serve as project lead, either working independently in a technical role in field of specialization, or providing work leadership with management or supervisory responsibility for the group.

021. Software Architect

Minimum/General Experience: 10-14 Years

Minimum Education: Master's Degree

Functional Responsibility:

- Develop and review the organization of systems level architectures, requirements, and designs and advise clients on systems development. Software systems engineering and design, experience with developing and reviewing the organization of systems level architectures, requirements, and designs. Works with project teams to understand the customer requirements for e-mail and operates in the capacity of subject matter expert to coach the projects into successful implementations. Understands the business requirements and develops an architecture and roadmap to deliver those requirements. Works with project programs and partners to review and assess requirements and provide guidance and direction. Ensures architecture supports the execution of critical applications and develops high-level continuance plans in the event of a lapse in the architectural infrastructure. Technology delivery or governance role, which achieves planned objectives critical to the business. Is a recognized technical expert in specific technologies. Communicates technical ideas to team and leads any software design and development effort.

022. Computer Security Specialist

Minimum/General Experience: 7-12 Years

Minimum Education: Bachelor's Degree

Functional Responsibility:

- Analyzes and defines security requirements for security issues. Designs and implement network control mechanisms that serve to control users' access to a computer network through such processes as firewalls. Implements application access controls, such as password authentication, that keep unauthorized users from accessing a particular computer or network or program. Deny hackers access to a system and set up

programs that detect hackers who do intrude onto a system. Responsible for controlling site-specific physical access to computers. Work with client at all levels of an organization. Must be familiar with a variety of networking technologies, such as TCP/IP, Windows NT, and Unix. Must have a thorough understanding of computer programming, and they should be trained in risk management. Must also be able to communicate technical information clearly and concisely.

023. Database Architect

Minimum/General Experience: 2-8 Years

Minimum Education: Bachelor's Degree

Functional Responsibility:

- Provides expert technical expertise for database design, development, implementation, administration, coding, information storage and retrieval; data flow and analysis. Performs analysis to recommend appropriate database technologies and designs for specific requirements, effective database security techniques, and methods to optimize database performance and ensure maximum availability. Determines file organization, indexing methods, and security procedures for system databases. Leads conversion and migration of existing (or legacy) databases to next generation DBMS's. Work with the architecture team and engineering team to oversee the design of critical areas of the application data model throughout the entire SDLC lifecycle; Provides support and mentorship to engineers in all aspects of logical database design, creating and tuning queries, etc; Works with Network Operations, the architecture team, the application performance team, and the engineering team to identify and correct performance and scalability problems in development, staging, and production databases; Performs database infrastructure design, refactoring, data validation, application updates, and troubleshooting as required; Reviews and recommends and enforces database best practices and standards for engineering team; Lead and participates in database design reviews; Reviews and recommends emerging database and web technologies; Assists in the mentoring and coaching of less senior level database team members; Actively gathers statistics from production databases to increase efficiency and improve reliability.

024. Applications Systems Analyst/Programmer

Minimum/General Experience: 2-4 Years

Minimum Education: Bachelor's Degree

Functional Responsibility:

- Participates in detail design/architecture meetings; Applies industry standard analysis, architecture, and object-oriented development techniques, including Use Cases where appropriate, to assist in providing optimum solutions. CRS Development Efforts – designs, codes, tests, debugs, provides a quality assurance review, and appropriate documentation. Demonstrates strong problem solving ability, logic, and analytical skills. Performs comprehensive preliminary testing and producing all entrance criteria documentation required to promote products. Under general supervision, formulates and defines system scope and objectives through analysis, fact-finding, and research to develop or modify moderately complex information systems. Prepares detailed specifications from which programs will be written or application software packages procured. Must be competent to work on most phases of applications systems analysis and programming activities. Requires knowledge of the principles of applications programming, techniques used in systems analysis and design, as well as accounting, mathematics and statistical methods and procedures.

025. Administrative Support

Minimum/General Experience: 2-5 Years

Minimum Education: High School Diploma

Functional Responsibility:

- Performs administrative project support in areas of program management, project control, report generation, scheduling, financial management and security. Exercises judgment in accomplishing tasking and works independently.

026. Help Desk Support

Minimum/General Experience: 2-5 Years

Minimum Education: High School Diploma

Functional Responsibility:

- Receives and mitigates technical problems from new and existing customers. Logs all technical problems into an electronic database. Notifies and makes recommendations to the project manager in response to potential technical problems.

027. Installer

Minimum/General Experience: 2-5 Years
Minimum Education: High School Diploma
Functional Responsibility:

- Provides installation support for network systems, which include cables, wires, peripherals, and network components. Configuration/installation of Category (3,5,6,X) Cable Distribution Systems including outlets, pulling cable, firestopping and pre-termination including organizing, forming, dressing and labeling cables to industry standards. Reports to the Network Engineer and ensures proper completion of tasks assigned.

028. Network Engineer

Minimum/General Experience: 2-4 Years
Minimum Education: Bachelor's Degree
Functional Responsibility:

- Provides the expertise necessary to plan, implement, maintain and support information systems and networks. Responsible for the design, installation, maintenance and the updating of network operating system and critical network equipment. Designs voice and data cabling systems. Provides troubleshooting and configuration of hardware, software, file servers and communications equipment such as routers, switches, hubs and other peripherals.

029. Project Manager

Minimum/General Experience: 2-4 Years
Minimum Education: Bachelor's Degree
Functional Responsibility:

- Responsible for providing management assistance for planning and executing a project. Provides guidance during the preparation and maintenance of project schedules and budgets. Prepares and delivers status reports or reviews. Tracks staffing, budget, prioritization, and other personnel matters. Conducts technical reviews of government contracts.

030. Technician

Minimum/General Experience: 2-5 Years
Minimum Education: High School Diploma
Functional Responsibility:

- Provides for the installation, modification, and repair of network cabling systems which may include standard voice, video and data. Surveys installations areas to determine work methods, tools materials, etc. Provides installation, troubleshooting and termination of Category 3, Category 5, Enhanced Category 5, Category 6 and Fiber Optic Structured Cable Distribution Systems including installation of outlets, pulling cable, firestopping and pre-termination including organizing, forming, dressing and labeling cables to industry standards. Component Staging, Rack and Stack, General Configuration, General Troubleshooting - Installs, modifies, repairs and maintains standard voice, video and data cabling systems.

Appendix 3
Price List Information (SIN 132-51)

Number	Labor Categories	Option 2 - Year 3 1/15/10 - 1/14/11	Option 2 - Year 4 1/15/11 - 1/14/12	Option 2 - Year 5 1/15/12 - 1/14/13
001	Programmer	\$120.91	\$123.43	\$125.11
002	Cable Installer	\$48.98	\$50.43	\$52.30
003	Call Center Analyst	\$50.20	\$52.90	\$54.65
004	Call Center Supervisor	\$88.06	\$90.01	\$92.33
005	Consultant	\$135.80	\$138.93	\$146.54
006	Curriculum Developer	\$144.12	\$149.30	\$157.86

007	Customer Service Specialist	\$87.29	\$90.27	\$95.60
008	Graphic Design Specialist	\$72.34	\$74.59	\$78.99
009	Help Desk Supervisor	\$134.54	\$138.09	\$146.24
010	Communications Network Manager	\$93.74	\$97.98	\$103.76
011	Network Technician	\$55.48	\$58.09	\$61.52
012	Operations Systems Security Specialist	\$116.12	\$123.42	\$130.70
013	Quality Assurance Specialist	\$75.79	\$79.53	\$84.22
014	Software Design Engineer	\$99.54	\$102.32	\$108.36
015	Systems Integration Engineer	\$96.75	\$99.42	\$105.29
016	Technical Expert Level	\$322.65	\$334.31	\$354.03
017	Program Manager	\$131.32	\$138.32	\$146.48
018	Systems Engineer	\$63.45	\$66.75	\$70.69
019	Information Engineer	\$157.67	\$169.43	\$179.43
020	Software Engineer	\$135.85	\$145.12	\$153.68
021	Software Architect	\$157.90	\$167.43	\$177.31
022	Computer Security Specialist	\$82.33	\$88.32	\$93.53
023	Database Architect	\$113.64	\$118.33	\$125.31
024	Applications Systems Analyst/Programmer	\$123.14	\$127.89	\$135.44
025	Administrative Support	\$35.12	\$36.89	\$38.14
026	Help Desk Support	\$25.99	\$26.08	\$27.27
027	Installer	\$45.54	\$46.95	\$47.28
028	Network Engineer	\$91.13	\$94.94	\$98.60
029	Project Manager	\$80.27	\$82.46	\$85.04
030	Technician	\$52.76	\$54.91	\$57.30

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS PREAMBLE

Contractor provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling

opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.
- To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.
- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.
- We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact (Insert Company Point of contact, phone number, e-mail address, fax number).

BLANKET PURCHASE AGREEMENT I

ORDERING ACTIVITY	Name/Office
CUSTOMER NAME	Name/Office
CONTRACTOR	Name
BPA NUMBER	000-000-000
DATE	Tuesday, December 05, 2006
GSA/FSS CONTRACT(S) AGREEMENT	GS-000-0000 In the spirit of the Federal Acquisition Streamlining Act ORDERING ACTIVITY and CONTRACTOR enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the GSA/FSS CONTRACT(S). Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6. This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

ORDERING ACTIVITY Signature & Date

CONTRACTOR Signature & Date

BLANKET PURCHASE AGREEMENT II

CUSTOMER NAME	Name/Office Address
CONTRACTOR	Name Address
BPA NUMBER	000-000-000
DATE	Tuesday, December 05, 2006
GSA/FSS CONTRACT NUMBER	GS-000-0000
AGREEMENT	Pursuant to GSA/FSS CONTRACT NUMBER and Federal Acquisition Regulation (FAR) 8.405-3, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ORDERING ACTIVITY):
MODEL/PART NUMBER	?
PRICE	\$0.00
	Quantity 1
	Total Price \$0.00
	Discount% None
	Final Price \$0.00
ESTIMATED VOLUME	NONE
FUNDS OBLIGATED	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
EXPIRATION DATE	Until the end of contract period or specified earlier time: ---/---/---
ORDERS PLACED THROUGH DELIVERY	<input type="checkbox"/> Electronic Data Interchange(EDI) <input type="checkbox"/> Fax <input type="checkbox"/> Other

Name
Address
Attn#
Time of Delivery

DELIVERY TICKET

1. Name of Contractor
2. Contract Number
3. BPA Number
4. Model Number or National Stock Number (NSN);
5. Purchase Order Number
6. Date of Purchase
7. Quantity, Unit Price, and Extension of Each Item (if applicable);
8. Date of Shipment.

NOTE:

The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

 AUTHORIZED AGENCY/OFFICE Signature & Date

 CONTRACTOR Signature & Date

CONTRACTOR TEAM ARRANGEMENTS

Federal Supply Schedule Contractors may use "Contractor Team Arrangements" (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

1. The customer identifies their requirements.
2. Federal Supply Schedule Contractors may individually meet the customers needs, or -
3. Federal Supply Schedule Contractors may individually submit a Schedules "Team Solution" to meet the customer's requirement.
4. Customers make a best value selection.